



## Post Result Services (Enquiries about Results and Access to Scripts)

A form is enclosed along with this letter which must be used if you wish to request any of the services detailed below. Copies of the form may also be downloaded from 'Resources – Examinations-GCSE' on Firefly.

Please email your completed form to Mrs Sebire [ksebire@elizabethcollege.gg](mailto:ksebire@elizabethcollege.gg) with confirmation that payment has been made by bank transfer to account below. Mrs Sebire will then confirm receipt and action your request.

Elizabeth College  
Sort code: 60 09 20  
Account: 67012833  
Ref: surname/exams

### Service 1:

#### **Copy of script (deadline 21 September); £15 fee per exam script (not per subject)**

In all written exams it is possible to request an electronic copy of an exam script to help you to decide if you wish to request a review of that paper. Please note that, **for Edexcel subjects only** (Business Studies, English Lang & Lit, History, MFL, Maths), after this date it should be possible for subject staff to access scripts free of charge, in cases where there is concern over the marking. This fee is non-returnable, irrespective of the outcome of the remark.

### Service 2:

#### **Review of marking (deadline 14 September); £55 fee per exam script (not per subject).**

If you believe that you have not been awarded the grade you deserve for any of your examinations (not teacher-marked coursework units, which will already have been validated by Exam Board moderation), then you are entitled to request that the paper be reviewed. Remember your mark can go down as well as up as a result of any such request. **You are advised to first check the grade boundaries then to consult with your subject teacher at before deciding whether or not to request any remarks / which paper(s) to make the request for.** The fee will be refunded if your grade goes up as a result.

### Service 3:

#### **Review of marking and subsequent copy of script (deadline 14 September); £70 total fee per exam script (not per subject).**