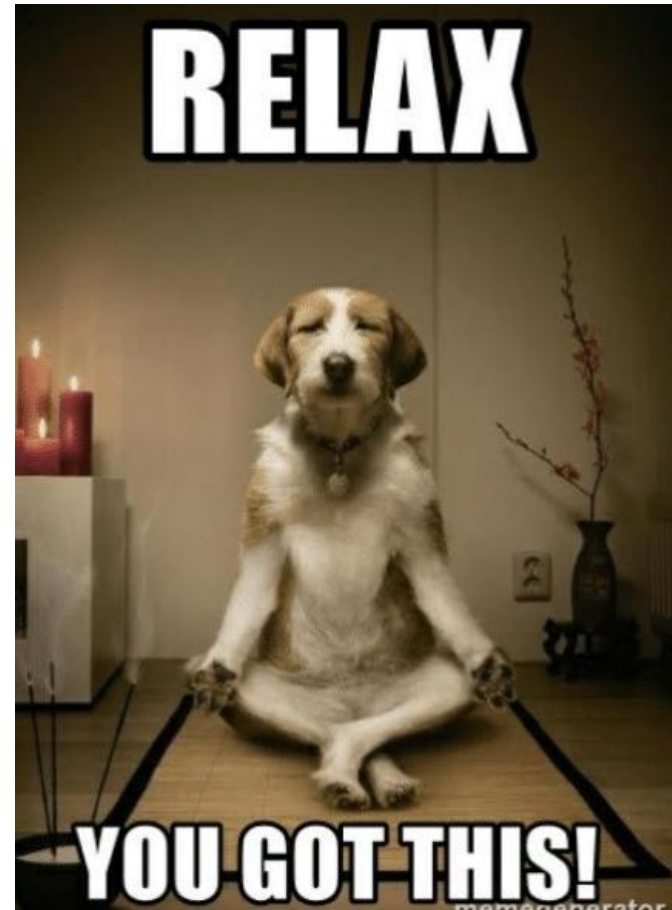


January 2024

-PRELIMS-
Student
Briefing



Everything you need to know
about your Prelims

Before your exam

- Prelims are run according to JQC regulations
- Apart from the obvious...why are prelims important?
- What time do you need to get here?

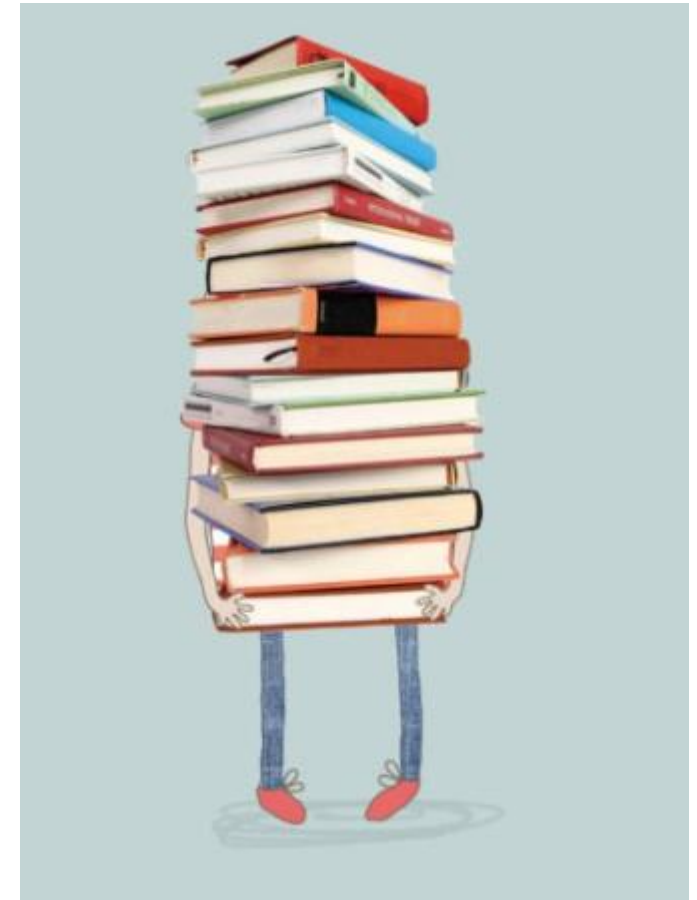
Morning exams start 8:30am,

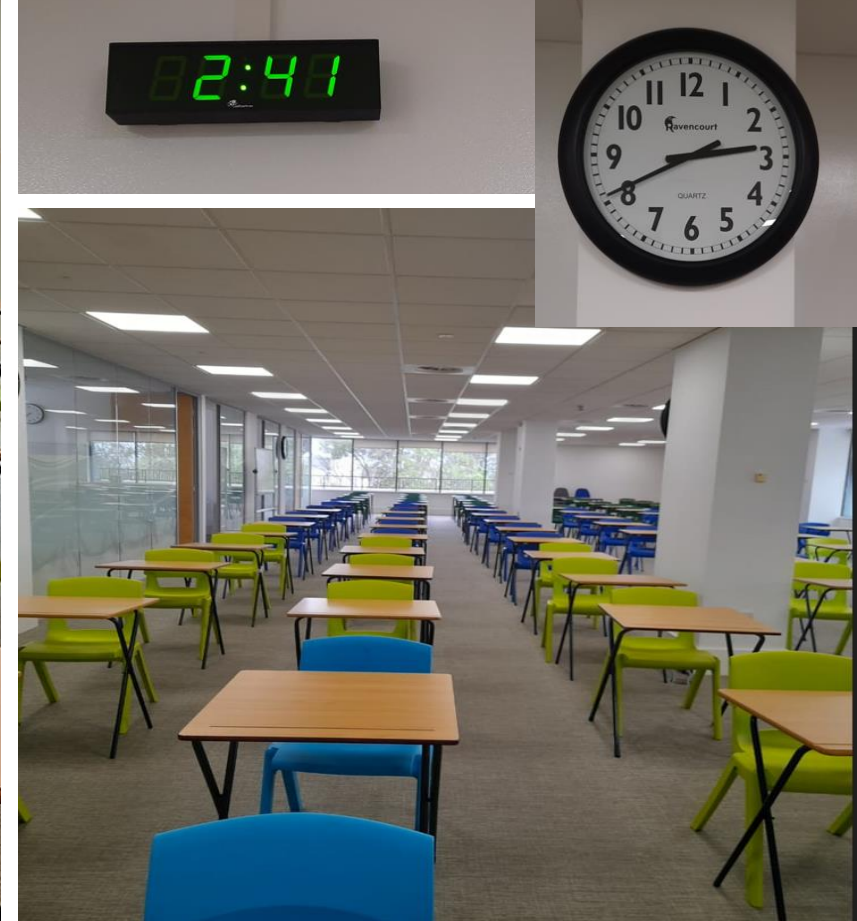
please meet in Perrot Court quad **at 8:20am**

Afternoon exams start 1:30pm,

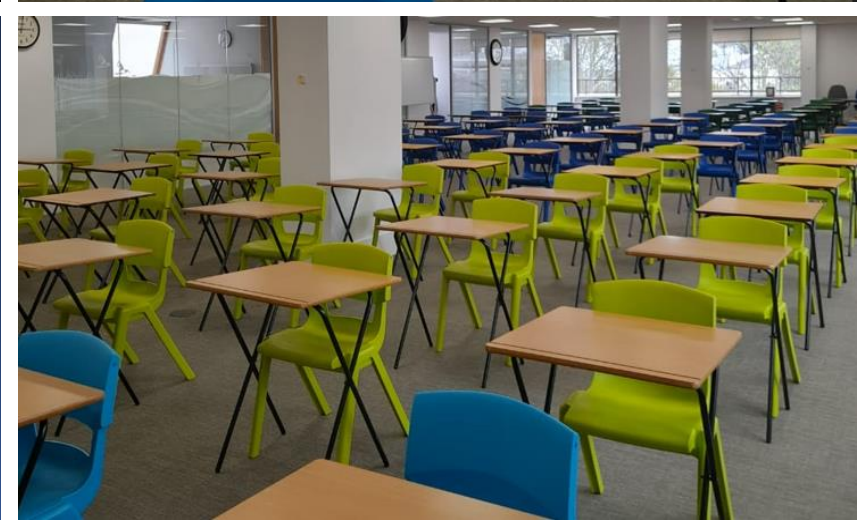
please meet in Perrot Court quad **at 1:20pm**

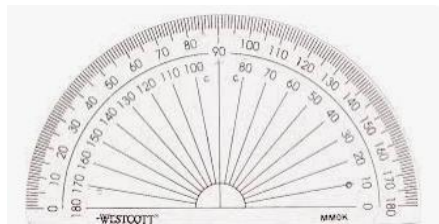
- Where to leave your bag
- Toilet - you will not be given the time back.
- Where to gather (what if it's raining?)
- Pre-exam briefing
- Running late.





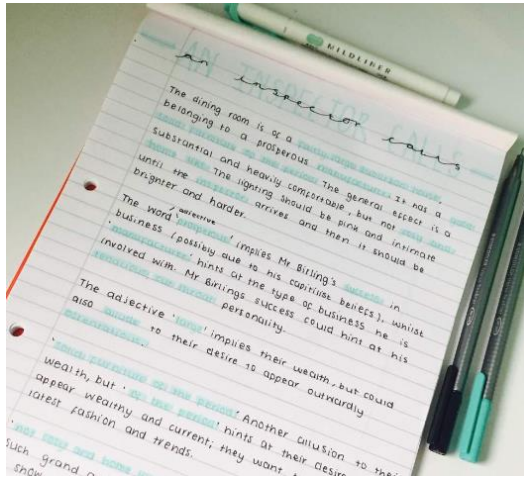
Perrot Hall





Bring with you to every exam




Prohibited items



During the exam

- Entering the exam hall in complete silence- exam conditions begin
- How to find your seat
- Do not start writing or open your paper until you are instructed to do so
- Please do not write in formulae booklets or clean texts
- Follow the invigilator's instructions
- Access Arrangements (extra time, laptops etc)
- Invigilators
 - Attracting the invigilator's attention
 - They write a seating plan
 - They move about
- Watch the clock
- Fire alarm

Examples of candidate cards

<p>Katie Sebire Candidate Number: 0200 Centre Number: 67104</p>	 
<p>Katie Sebire Candidate Number: 0200 Centre Number: 67104</p>	
<p>Katie Sebire Candidate Number: 0200 Centre Number: 67104</p>	

What is Malpractice?

Malpractice in exams

Failure to follow the rules of the exam or assessment which includes things like breach of invigilator instructions, unauthorised material in the exam hall, trying to communicate with others, copying, cheating in any way, disruptive behaviour etc.

Finishing the exam

- Take out ONLY what you took in
- Leave in silence- others may still be writing
- What if I am sick?
 - We will need a doctor's note
- When can I make up my missed exams?



Everything is on Firefly



ELIZABETH COLLEGE

Dashboard Resources **Resources** Planner Tasks Markbook

Academic > Examinations

Examinations > Examinations

Co-Curricular >

Library >

Futures >

Help Centre for Staff >

Tutor Time >

Assemblies >

GCSE & A Level Videos >

Reporting >

View all 11 sections >

<https://elizabethcollege.fireflycloud.net/examinations>

ELIZABETH COLLEGE

Dashboard Resources **Resources** Planner Tasks Markbook

Examinations

Examinations

- Year 11 Prelim Exams
- Year 13 Prelim Exams
- NEA (Non-Examination Assessments) & Coursework GCSE & A Level
- GCSE Examinations
- A-level Examinations
- Year 12 Internal Examinations
- Year 7-10 exam week 22-26 May 2023

Examinations

- Year 11 Prelim Exams
- Year 13 Prelim Exams
- NEA (Non-Examination Assessments) & Coursework GCSE & A Level
- GCSE Examinations

The Ladies' College



Examination Entries Confirmation Report

Please check both the personal and examination entry information for [redacted] on this sheet.

Name:	[redacted]	Candidate No:	[redacted]				
DoB:	09 Dec 2003	Gender:	Female	Class/Form:	[redacted]	Year:	13
Board	Series	Exam Type	U/C	Option			
OCR	Jun 22	GCE-A	C	H573A	RELIGIOUS STUDIES OPTION A		
Totals:				1 entry			

Please notify me if anything needs changing.

Thanks Mrs Duguid

Please check your details:

- Name, middle name and surname, date of birth
- All your examinations are entered
- Sixth Form – locations match UCAS entries
- We are been through clashes and have put how it will work for you on your timetable
- Take a photograph of your timetable

The Ladies' College



Individual Candidate Examination Timetable

Name:	[redacted]	DoB:	[redacted]					
Candidate No:	[redacted]	Gender:	Female	Class:	[redacted]	Year:	13	
Date	Board	Examination	Timetabled	Option	Time	Duration	Room	Seat
	EDEXCEL GCE	COURSEWORK	N	9ET0				
17 May 2024	AQA	PSYCHOLOGY ADV PAPER 1	T	7182	08:30 AM	2h 0m		
22 May 2024	AQA	PSYCHOLOGY ADV PAPER 2	T	7182	08:30 AM	2h 0m		
24 May 2024	EDEXCEL GCE	DRAMA	T	9ET0	08:30 AM	2h 15m		
03 Jun 2024	AQA	PSYCHOLOGY ADV PAPER 3	T	7182	1:30 PM	2h 0m		
05 Jun 2024	EDEXCEL GCE	PROSE	T	9ET0	08:30 AM	1h 15m		
14 Jun 2024	EDEXCEL GCE	POETRY	T	9ET0	1:30 PM	2h 15m		

Selection Criteria: Season(s): June 2024.



The Ladies' College
Guernsey

Exam Day

- Please leave your bags in the Sixth Form Centre with mobile phones switched off or outside the hall on the racks
- If you are driving, allow time to park. You are not allowed to park at The Ladies' College.
- Be on time - arrive outside the hall by 8.20am or 1.20pm
- Please keep noise levels to a minimum whilst waiting for the briefing to start.
- Briefing will happen outside the hall. This will be the time to hand in any unauthorised items – mobile, AirPods, notes etc
- You will be called in according to the subject register and guided to your examination seat
- When your paper has been collected, you will be told to leave in rows but please be mindful of those still writing
- Laptop users will need save their work onto memory sticks and remain behind to check that the work has been printed correctly



The
Ladies'
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Guernsey

Back of hall/ stage

Laptop users all exams

A level students with rest breaks

GCSE students with rest breaks

Windows

A level
exam
extra
time

2hrs
30mins

A level
exam
2hrs

GCSE
exam
extra
time
1hr
15mins

GCSE
exam
1hr

Doors

Front of hall



The
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Guernsey

Clash students

- When arriving at College, please leave your mobile phone at reception and leave your bag under the stairs
- At the end of your first examination, please remain seated.
- You will be escorted to your bag
- You will be supervised between exams in a classroom (can revise)
- Bring in your own notes to revise from – you will not be allowed access to your mobile phone, laptop etc
- Bring in your lunch/snacks - you can go to the Core accompanied
- You will be escorted to Elizabeth College by a member of staff if your other examination is there



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Good luck with your studies!
Please collect your timetables.